

**ROTARY CLUB 29 FOUNDATION  
NOMINATING COMMITTEE AND ELECTION POLICY  
AS ADOPTED \_\_\_\_\_, 2022**

In accordance with the bylaws of the Rotary Club 29 Foundation, the Rotary Club 29 Foundation board shall establish a Nominating Committee as described in Section 4.4 of the bylaws. The following guidelines are established to further describe the qualifications to serve on the Nominating Committee, qualifications to be considered for election to the Rotary Club 29 Foundation Board, and the recommended timeline for election of the slate.

1.1 Nominating Committee.

(a) It is recommended that any member of the Nominating Committee not be eligible to be nominated to the slate.

(b) The members of the Nominating Committee shall have been members of the Foundation/Rotary Club of Oklahoma City for at least three (3) years.

(c) The non-voting members of the board are not eligible to serve on the nominating committee.

(d) At least one (1) member of the Nominating Committee, whether an existing board member or an at-large member, shall have served as a past president of the Rotary Club of Oklahoma City or a past chair of the Rotary Club 29 Foundation not within the previous three (3) years.

1.2 Nominations.

(a) Eligible nominees shall have been members of the Foundation/Rotary Club of Oklahoma City for at least three (3) years at the time they take office.

(b) Only nominees who have previously served on the Rotary Club 29 Foundation board are eligible to serve as Chair.

1.3 Election Timeline.

(a) The nominating committee shall be established by the end of the second quarter following the end of each fiscal year of the Foundation.

(b) The nominating committee's recommended timeline is as follows:

January	A call for nominations shall be made to the members of the Foundation.
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February	The members of the Nominating Committee shall hold at least two (2) meetings where all members of the committee are present, and in any such manner as all members may hear and be heard, plus additional meetings that may be scheduled as needed.
On the first Tuesday in March	<p>The slate of nominees shall be announced at the first meeting of the Rotary Club of Oklahoma City and the following information is published in the Rotary Newsletter:</p> <ul style="list-style-type: none"> <li>• Photograph</li> <li>• Year of joining the OKC Rotary Club &amp; total years as an active Member</li> <li>• Most recent annual attendance percentage</li> <li>• Elected positions held</li> <li>• Committee chairmanships held</li> <li>• Rotary awards received</li> <li>• Recognition as Paul Harris Fellow (if applicable)</li> <li>• Relevant community involvement outside of this club as determined by the committee</li> </ul>
On the third Tuesday in March	Ballots are provided to members and will remain open for a period of seven (7) days.
On the fourth Tuesday in March	<ul style="list-style-type: none"> <li>• Ballot tabulation by the Nominating Committee at the annual meeting of the Foundation</li> <li>• Informing members of election results</li> </ul>
April	If the slate shall be deemed to have fail, the Nominating Committee will select a new slate to be presented following the same time frame as indicated above.